

No.A-34012/3/2018-DP&AR(EXAM)
GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL WING)
-ooOoo-

Puducherry, dated: 10.07.2018.

I.D. NOTE / MEMORANDUM

Sub: Public Services – Conduct of **Social Welfare Test** - Application called for - Regarding.

Ref: 1. G.O.Ms.No.42/74-(Exam) dated 03.05.1974 of the General Administration Department, Pondicherry.
2. G.O.Ms.No.25/99-DP&AR(Exam) dated 22.05.1999 of the DP&AR(PW), Chief Secretariat, Pondicherry.
3. G.O.Ms.No.48/2003/DP&AR(Exam) dated 22.10.2003 of the DP&AR(PW), Chief Secretariat, Pondicherry.

-ooOoo-

The **SOCIAL WELFARE TEST** as prescribed in the G.Os cited is proposed to be conducted tentatively during the month of October, 2018.

2. The Director of Social Welfare Department, Director of Adi Dravidar Welfare Department, Director, Department of Women and Child Development, & Director of Backward Classes and Minorities Welfare Department, Puducherry are requested to bring the contents of this I.D.Note/Memorandum to the notice of all officers/staff concerned including those working in Karaikal / Mahe / Yanam and also to those who are on deputation and forward applications in the prescribed form (specimen enclosed) of officers/staff who are willing and eligible to take up the test so as to reach this Department **on or before 10.08.2018** after scrutiny. Applications received after the prescribed date will not be entertained on any account. Applications which are not in the prescribed form or which are found to be defective or incomplete shape, will summarily be rejected.

3. Only those Officers/Staff as mentioned in the G.Os cited in the reference and those in the feeder posts in the immediate line of promotion need apply.

4. The admission of the candidates to the test will be regulated in accordance with orders contained in G.O.Ms.No.37, dated 15-04-1976 of the GAD, Puducherry; G.O.Ms.No.16, dated 17-02-1999 of DP&AR(PW), Puducherry and U.O.Note / Memorandum No.3-1/83-GAD (Exam), dated 04-07-1983 of the GAD, Puducherry.

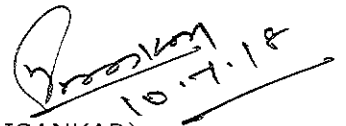
5. Those who have already appeared for the test twice, except Scheduled Caste / Scheduled Tribe / Ex-Servicemen / Physically Handicapped candidates, should send with their applications an Indian Postal Orders for ₹10/- (Rupees ten only) drawn in favour of **THE UNDER SECRETARY TO GOVERNMENT (DP&AR/Exam), DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS (PERSONNEL WING), PUDUCHERRY** (by designation only) payable at PUDUCHERRY as admission fee in accordance with the Government Orders cited at para 4 above, failing which their applications will summarily be rejected.

6. In case the official is transferred to other departments / any outlying region after the submission of application, the Department / Office where he / she has been transferred and also the Centre where he / she wants to take up the test should be intimated to this Department immediately. If any request for change of Centre is received after the despatch of the Hall Ticket, the same will not be entertained.

7. The actual date time and venue of the test will be intimated to the candidates in due course.

8. This Memorandum and the Syllabus of the test has been hosted in the official website <http://dpar.puducherry.gov.in> for reference.

9. In case no application from eligible Officer/Staff is received, a 'NIL' report should invariably be furnished to this Department.



(V. JAISANKAR)
UNDER SECRETARY TO GOVERNMENT
(DP&AR / EXAM)

Encl: As above.

To

1. The Director, Social Welfare Department, Puducherry.
2. The Director, Adi Dravidar Welfare Department, Puducherry.
3. The Director, Department of Women & Child Development, Puducherry.
4. The Director, Backward Classes and Minorities Welfare Department, Puducherry.

Last Date for submission of Application: **10-08-2018**

APPLICATION FORM FOR ADMISSION TO THE SOCIAL WELFARE TEST

IMPORTANT NOTE: (i) No column should be left blank. (ii) Any omission will lead to summary rejection of the application and no correspondence will be entertained on this matter.

(To be filled by the candidate's own handwriting)

1. i) Name of the candidate :
(In full and **BLOCK CAPITAL**) :
- ii) Candidate's PRAN / GPF Number :
- iii) Candidate's Mobile Number :
- iv) Candidate's E-mail Id :
2. i) Designation :
- ii) Present official address with Office Telephone Number :
- iii) In case the official is on deputation, the name of the Department / Office from which deputed to be furnished :
3. i) Post held (whether regular or ad-hoc basis) :
- ii) In case the candidate officiates in the present post on ad-hoc basis, indicate whether he / she hold any other post on regular basis :
4. Classification of the post :
5. Educational Qualification :
6. i) Whether the candidate belongs to category of Scheduled Castes / Scheduled Tribes / Ex-Servicemen / Physically Handicapped (Answer YES or NO) :
- ii) If YES, specify S.C. / S.T. / XSM / P.H. :
7. i) Date of Birth :
- ii) Date of initial appointment with designation :
- iii) Date of appointment in the present post :
8. i) Whether appeared previously for the test (tests conducted after 15-04-1976 alone need be taken into account) (Answer YES or NO) :
- ii) If YES, indicate the Number of attempts already made with particulars of date of conduct of the test :
9. Fee paid, if any, vide Indian Postal Order Number, Date and Amount :
10. Name of the Centre in which the candidate is to be examined (PUDUCHERRY / KARAIKAL / MAHE / YANAM) :

Place:
Date :

SIGNATURE OF THE CANDIDATE

(TO BE FILLED IN BY THE HEAD OF DEPARTMENT / OFFICE)

Certified that the particulars furnished against item Nos. 1 to 8 by Thiru/Tmt./Seivi _____ (Name of the candidate)
_____ (Designation) have been verified
with reference to the relevant records and found correct.

SIGNATURE OF THE HEAD OF DEPARTMENT / OFFICE :

Place: NAME & DESIGNATION WITH SEAL :
Date :

Note: (i) Application from deputation staff should be routed through their parent department only.
(ii) For uniformity, **LEGAL** size printout of Application Form is preferred.

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Government of Pondicherry
Abstract

Public Services - Departmental test - Harijan and Social Welfare
Department - Prescribed.

General Administration Department

G.O.Ms.No.42/74-(Exam)

Dated: 3rd May, 1974.

ORDER:

A decision has been taken to conduct departmental tests for all categories of Officers/Staff periodically. Accordingly, it has been decided to conduct the following tests in so far as the Harijan and Social Welfare Department is concerned.

<u>Categories</u>	<u>Tests Prescribed</u>
I. (1) Assistant Director	1. Jail Test Part. I 2. Test in Social Welfare 3. Accounts test for Executive officers.
(2) Superintendent, Observation Home.	
(3) Superintendent, Shelter Home	
(4) District Probation Officer.	
II.	Accounts test for Subordinate Officers.
(5) Social Welfare Organiser	
(6) Matron, Service Home for women.	
(7) Warden, Hostel for Working women.	
(8) Inspector, Social Nutrition Programme.	
(9) Harijan Welfare Inspector,	
(10) Warden, Govt. Girls/Boys Hostels.	
(11) Warden, Vocational Training Centre.	
(12) Instructor, Vocational Training Centre.	

2. The Accounts test for Executive Officers has been prescribed in the Appointments Department's G.O.Ms.No.74 dt.30.8.1972 and that of Accounts test for Subordinate Officers in G.O.Ms.No.59 dt.14.4.1973 of General Administration Department. The syllabus and other details of the Jail Test Part I and Social Welfare Test are given in the Annexure to this G.O.

3. The test will be conducted by the General Administration Department subject to the conditions to be notified by them from time to time and on/in the dates/centres to be intimated separately.

4. The passing of the tests will not confer on any candidate the automatic right to be appointed to Higher posts.

(By order of the Lieutenant Governor)

M. CHANDRAMOULI
CHIEF SECRETARY TO GOVT.

To
The Director of Harijan & Social Welfare Department, Pondicherry.
Copy to: The Secretary, Health, Electricity & Works (SW) Department,
Pondicherry.
The Central Record Branch, Pondicherry, The Stock file.
The G.O.file.

Sd/-
(S.AROUL)
Deputy Secretary to Government.

ANNEXURE

Jail test - Part I. 2 hours duration (with Books) Maximum Marks: 100
Minimum Marks: 40

1) Indian Penal Code. Chapters II, III, IV & IX and Sections 128 to 130 and 217 to 225. 2) Criminal Procedure Code: Parts I, II and IV (Omitting chapters IX to XXII) and Chapters XXVIII, XXIX, XXXI, XXXIV and XXXIX.

SOCIAL WELFARE TEST: 2 hours duration (with books) Max. Marks: 100
Min. Marks: 40

1. Probation of Offenders Act, 1958.
2. Central Childrens' Act 1960 and the Rules framed thereunder.
3. Suppression of Immoral Traffic in Women and Girls' Act and Rules framed thereunder.
4. Untouchability offences Act, 1955.

/CCPY/

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GOVERNMENT OF PONDICHERRY

ABSTRACT

Public Services-Syllabus of the Social Welfare Test-Amendment
Orders-Issued.

DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL WING)

G.O.MS.NO. 25 /99-DP&AR(Exam) Pondicherry, dt. 22.5.99

READ: G.O.Ms.No.42/74(Exam),Dt.3.5.1974 of
the General Administration Department
(Exam Cell), Pondicherry.

O R D E R :

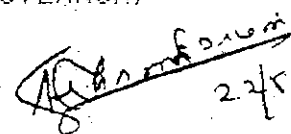
The following amendment is issued to the G.O. read
above.

AMENDMENT

In the Annexure to the G.O. read above, under the
heading, 'Social Welfare Test', for the entries against Sl.Nos.2,
3 and 4, namely "Central Childrens' Act 1960 and Rules framed
thereunder", "Suppression of Immoral Traffic in Women and Girl's
Act and Rules framed thereunder" and "Untouchability Offences
Act, 1955", the following entries shall be substituted, namely:-

2. The Juvenile Justice Act, 1986 and rules framed
thereunder;
3. The Immoral Traffic (Prevention) Act, 1956; and
4. The Protection of Civil Rights Act, 1955."

/BY ORDER OF THE LIEUTENANT GOVERNOR/


(T. DJANAGUIRAMANE)

UNDER SECRETARY TO GOVERNMENT

To

1. The Director of Social Welfare, Pondicherry.
2. The Director, Adidraavidar Welfare Department,
Pondicherry.
3. The Director, Dept. of Women and Child Development,
Pondicherry.

Copy to:

1. The Central Records Branch
2. S.S.I DP&AR, Pondicherry.
3. S.S.II, DP&AR, Pondicherry.
4. GO file
5. Stock File.

GOVERNMENT OF PONDICHERRY
ABSTRACT

Public Services - Syllabus of the Social Welfare Test - Amendment - Orders - Issued

DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL WING)

G.O. Ms. No. 48/2003/DP&AR(EXAM)

Pondicherry, dt. 22.10.2003

READ : G.O. Ms. No. 25/99/DP&AR(EXAM) dt. 22.5.99 of the Dept.
of Personnel & Administrative Reforms (PW), Pondicherry.

ORDER :

The following amendment is issued to the G.Os read above.

AMENDMENT

In the G.O. read above for the entry against Sl. No. 2, namely "The Juvenile Justice Act, 1986 and rules framed thereunder" the following shall be substituted, namely

"2. The Juvenile Justice (Care and Protection of Children) Act, 2000 and rules framed thereunder".

/ BY ORDER OF THE LIEUTENANT GOVERNOR /

(Handwritten Signature)
(H. BASARATHAN)

UNDER SECRETARY TO GOVERNMENT

To

1. The Director, Social Welfare Dept., Pondicherry
2. The Director, Adi-Dravidar Welfare Dept., Pondicherry
3. The Director, Dept. of Women & Child Development, Pondicherry

Copy to:

1. The Central Record Branch
2. The DP&AR(SS-I/SS-II)
3. G.O. file.
4. Stock file.

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GOVERNMENT OF PONDICHERY
ABSTRACT

Public Services - Conduct of Departmental Tests - Admission to -
Regarding.

GENERAL ADMINISTRATION DEPARTMENT

G.O.Ms.No.37

Dated: 15th April, 1976.

ORDER:

Government have proscribed departmental tests in respect of various categories of officers/staff working in different departments and the tests are conducted periodically as per the programme drawn and communicated in Circular No.F.38941/74-GAD(Execd) dated 5th March, 1974. Although these tests are meant for the categories of officers/staff for whom they are specifically proscribed, other categories of officers/staff have also been allowed to write the tests in response to the requests received from the various service Associations. Such unrestricted admission of candidates to the departmental test(s) has been causing a lot of administrative inconvenience. Besides, a huge amount has also to be spent by way of payment of honoraria to the examiner for setting up of question papers and valuation of answer papers, payment of honoraria to invigilators, etc. With a view to meeting part of the above expenditure, it has been decided that fees may be collected from the candidates who have not succeeded in their attempts twice in the departmental test(s). Accordingly, the following orders are issued with regard to the payment of fees.

1. A fee of Rs.5/- to be collected for each departmental test/examination.
2. The fee payable will be Rs.5/- even if a part/paper of a particular test is to be written.
3. The number of attempts for purpose of collection of fees, will be calculated based on the various departmental test/examination which will be conducted after the issue of this order.
4. The fee is payable by Indian Postal Order payable to the Deputy Secretary to Government, General Administration Department, Pondicherry (by designation only).
5. Fees once paid will not be refunded on any account.
6. Applications without the Indian Postal order will be summarily rejected.
7. Scheduled Caste/Scheduled Tribe and Ex-servicemen candidates are exempted from payment of fee for departmental tests.
8. L. D. Os/Clerks are exempted from payment of fee for departmental test in Typewriting only.

2. In supersession of the earlier orders, the following instructions are issued for strict compliance in so far as admission of candidates to the departmental tests are concerned:-

1. For departmental tests, all categories of staff except Class IV will be admitted.
2. Only candidates who are on regular employment in Government service, in any capacity, will be admitted to the departmental test.
3. The Departmental tests, such as departmental test for Medical Officers, Engineers, etc., the syllabus for which contain technical subjects will be thrown open to only such of those for whom they

:2:

are specifically prescribed and for those who are in line for promotion to such of the categories for whom it is prescribed.

(By Order of the Lieutenant-Governor)

U.S. PARTHASARATHY
CHIEF SECRETARY TO GOVERNMENT

To

All Secretaries to Government,
All Heads of Departments/Offices
Administrators of Karaikal, Mahe, Yanam.
The Central Record Branch, Pondicherry.
Copy to:

Stock file.
G.O. File.

B. Doreesamy

(B. DOREESAMY)
15.4.26.
DEPUTY SECRETARY TO GOVERNMENT.

15.4.26

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No.3-1/83-GAD(Exam)
GOVERNMENT OF PONDICHERY
General Administration Department

...
Pondicherry-605001, the 4th July 83

U. O. NOTE/MEMORANDUM


Subject: Public Services - Conduct of departmental tests
Admission to - Regarding.

Reference: Circular No. 38941/74-GAD(Exam) dated 5.3.1974
of the General Administration Department.

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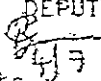
Departmental tests have been prescribed for various categories of officials of this Administration and tests are being conducted periodically by this department as per the programme drawn in the Circular cited above. Although these tests are meant for those for whom they are specifically prescribed, this department has been admitting even candidates who do not fall under such categories. This, of late, has caused much administrative inconveniences. The matter has been carefully examined by this Administration and it has been decided that only officials who belong to the category for which a particular departmental test is specifically prescribed and those who are in the immediate line of promotion to the category for which a test is prescribed will be admitted to that departmental test in future. The Accounts test for subordinate officers and the common General departmental tests for Ministerial staff will remain open to all as hithertofore.

2. The Heads of departments/Offices are requested kindly to bring the above decision to the notice of all officials under their control. They are also requested to screen the applications at the time of submission itself and forward to this department only the applications of those for whom the test is prescribed and who are on the immediate line of promotion if they pass the relevant tests.

e/c 

(N. PAJANISSAMY)
DEPUTY SECRETARY TO GOVERNMENT

To



All Secretariat Departments
All Heads of Departments/Offices.
Administrators, Karaikal/Mahe/Yanam with spare copies.

vb.4.7.

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Government of Pondicherry
Abstract

Public Services - Conduct of Departmental Tests -
Revision of Admission Fees - Orders - Issued.

DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL WING)

G.O. Ms.No. 16

Dt. 17-2-99

ORDER:

READ: GO.Ms.No.37, dated 15.4.1976 of General Administration
Department, Pondicherry.

In the Government Order read above, the fee for admission to the Departmental Tests Examination has been prescribed. The question of enhancing the fee has been engaging the attention of the Government, as a huge amount is being spent by way of payment of honoraria to the Examiners for setting up of Question Papers/Valuation of Answer Papers, payment of honoraria to the Invigilators, stationery charges etc., and with a view to meet a part of the above expenditure it has been decided to increase the fee to be collected from the candidates appearing for the Departmental Tests /Competitive Examination.

2. Accordingly in partial modification of the G.O. read above the fee prescribed for the Departmental Test and Competitive Examination stands increased from Rs.5/- to Rs.10/- as indicated below with immediate effect.

i. For competitive Examination - Rs.10/-

ii. For Departmental Test after two attempts - Rs.10/-

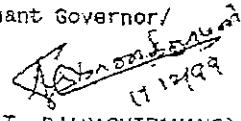
3. No fee is collected in the following cases:-

i) Departmental Test for the first two attempts

ii) In the case of SC/ST/PH/Ex-servicemen for Competitive Examination as well as Departmental Test.

4. This issues with the concurrence of the Finance Department vide their U.O. No.14310/98/F4, dated 16.02.1999.

/BY Order of the Lieutenant Governor/


(T. DJANAGUIRAMANE)
UNDER SECRETARY TO GOVERNMENT

To

1. The All Secretaries to Government/All Sectt. Departments
2. All Heads of Departments/offices
3. The Regional Executive Officer, Karaikal/Maha/Yanam.
4. The Central Records Branch, Pondicherry.
5. The Stock file.

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GOVERNMENT OF PUDUCHERRY
DEPARTMENTAL TEST - 2008
Social Welfare Test

Total Marks - 100
Duration - 2 hrs

PART - I

(3 x 10 = 30)

Answer any THREE.

- (1) Define the following :
 - a) Brothel
 - b) Corrective Institution
 - c) 'Minor' and 'Major'
- (2) What is the punishment for keeping a brothel or allowing to use the premises to be used as a brothel?
- (3) When is an offender under the Immoral Traffic (Prevention) Act 1956 send to a corrective institution?
- (4) Give details on the appointment of 'special police officer' and 'advisory body' under the provisions of Immoral Traffic Act 1956.
- (5) Detail the powers of the special police officer with respect to 'arrest without warrant' under the Act.

PART - II

(3 x 10 =30)

Answer any THREE.

- (6) Define the following :
 - a) Juvenile
 - b) Observation Home
 - c) Children's Home
- (7) Under what circumstances bail is denied for a juvenile offender?
- (8) Explain the rules of procedure with regard to transaction of business at the Juvenile Justice Board meetings.
- (9) What action is taken in respect of an escaped juvenile in conflict with law?
- (10) Who can produce a child in need of care and protection before a child welfare committee?

PART - III

(2 x 10 =20)

Answer any TWO.

(11) Define :

- a) civil rights
- b) place of public worship
- c) shops

(12) Detail the 'social disabilities' which are punishable under the Protection of Civil Rights Act 1955.

(13) What is the enhanced penalty on committing an offence under the Protection of Civil Rights Act for the 2nd and 3rd time?

(14) Detail the procedure adopted to impose collective fine on a community or locality which is committing or abetting the commission of an offence punishable under the Protection of Civil Rights Act.

PART - IV

(2 x 20 = 20)

Answer any TWO.

(15) What are the duties of the probation officers?

(16) Give details of the procedure adopted in case of offender failing to observe condition of the bond under Probation of Offenders Act 1958.

(17) What are the restrictions on imprisonment of offenders under 21 years of age as per the Probation of Offender Act 1958

(18) Explain the power of court to release certain offenders after admonition under the provisions of Probation of Offenders Act 1958.